New Index Code Name: ________________________________

Estimated Annual Dollars to be recorded in the Index Code: $_______

Requested or Suggested Index Code #: ______________________

Description of the types of revenues or expenditures that would be recorded in this index code:

Submitted By: ___________________________ ID#: ___________

Department: ___________________________ Date Submitted: ___________

Accounting Approval: ___________________________ Date Approved: ___________

New Index Code #: ______________________

Accounting Reason for Disapproval:

______________________________